

Information to users on personal data processing for treatment purposes (Article 13 of Regulation (EU) 2016/679)

Dear Sir/Madam,

This Information Notice is provided by the Padua University Hospital Company (AziendaOspedale-Università Padova), in accordance with Article 13 of Regulation (EU) 2016/679, relating to the protection of natural persons with regard to the processing of personal data.



DATA CONTROLLER

The data controller of your personal data, including those capable of revealing the state of health, is the Padua University Hospital Company (AziendaOspedale-Università Padova), with registered office situated in Padua, Via Giustiniani no. 1 – Tax Code/VAT registration no. 00349040287 Internet website: www.aopd.veneto.it: Certified e-mail: protocollo.aopd@pecveneto.it.



DATA PROTECTION OFFICER (DPO)

As guarantee of the data processing activities of AziendaOspedale-Università Padova and as protection of the data subjects' rights, the Data Protection Officer (DPO), contactable at the following e-mail address: rp.d.aopd@aopd.veneto.it, has been appointed.



PURPOSES OF DATA PROCESSING

The personal data will be processed for the following purposes:

1. To perform all the activities necessary for **prevention, diagnosis, treatment and rehabilitation of your state of health**, including, at the time of admission and discharge, collection of any information by the medical and healthcare staff, and also in the event of outpatient clinic and/or diagnostic services or services rendered by Casualty Operating Units (**treatment purposes**);
2. To fulfil all administrative and managerial obligations and perform healthcare monitoring and appraisal activities (administrative and certification activities related to those of diagnosis, assistance or healthcare / social therapy);
3. To perform planning activities for the management, control and appraisal of healthcare (including the establishment, management, planning and control of the relationships between the University Hospital Company and any centres accredited/affiliated with the National Health Service);
4. To comply with all legal obligations associated with civil, accounting and tax rules;
5. To conduct scientific research in the medical, biomedical or epidemiological field, in compliance with the limits and conditions laid down by law;
6. To carry out pharmacovigilance activity;
7. To perform educational activity in the form of courses, seminars and other training initiatives, within the limits and conditions laid down by law. Use of the data for said purposes requires the data subject's free and specific consent only in those instances where his or her direct identifiability is necessary;
8. To handle any dispute.



LEGAL GROUNDS

The personal data is processed only where a legal ground exists. For the aforementioned purposes, the legal ground of the processing consists in:

1. Relevant public interest grounds;
2. Public interest grounds in the public health sector;
3. Purposes of preventive medicine, diagnosis, assistance or healthcare / social therapy, or management of healthcare systems and services;
4. Fulfilment of legal or regulatory obligations;
5. Safeguarding the data subject's vital interests;
6. Necessity of ascertaining, exercising or defending a right in a judicial forum or whenever the jurisdictional authorities exercise their functions;
7. In some specific instances through the expression of consent (Regional Electronic Healthcare File, Electronic Healthcare Docket, genetic data, online medical reports, etc.).



DATA STORAGE PERIOD

The personal data will be stored for the time necessary to pursuing the purposes for which the same is processed, save where more time is needed to comply with legal obligations, by virtue of the nature of the relevant data or document or on public interest grounds, bearing in mind the provisions of the company documentation storage Plan (so-called Mandatory minimum storage period).



COMMUNICATION OF DATA AND CONSEQUENCES OF FAILURE TO PROVIDE IT

It is **mandatory** to provide the data for the sake of performing the healthcare services. The refusal to provide the data requested will entail, depending on situations, the impossibility of gaining access to the healthcare services and/or the impossibility of attaining the economic benefits required and/or stipulated by the laws and regulations in force. Provision of the data relating to your state of health so that it can be communicated to your family members is optional, failing which you will still be able to benefit from the healthcare services: accordingly, upon any admission you will be asked to indicate the subjects you would like such information to be disclosed to.



DATA PROCESSING METHODS

The personal data will be processed in automated and/or manual form, both electronically and on paper, by resorting to methods and tools aimed at ensuring the utmost security and confidentiality, as well as the accuracy, updating and relevance of the personal data to the stated purposes.



CATEGORIES OF RECIPIENTS

Exclusively for the abovementioned purposes, all data collected and elaborated may be processed by internal persons authorised to process it by virtue of the respective functions and according to the job duties allocated to them (*including doctors undergoing specialisation, trainees, etc.*), and furthermore, in the instances stipulated by laws or regulations or for the performance of institutional functions, the same may be communicated to the following categories of external persons:

1. Other National and Regional Health Service Bodies (e.g. other Hospital/Healthcare Companies, the Region of affiliation for the dispatch of hospital discharge forms, etc.);
2. Other Public Bodies or Universities (public or private);
3. Municipality of residence (e.g. data relating to births and deaths, compulsory healthcare);
4. Persons qualified to intervene in disputes which the Hospital Company is party to (insurance companies, lawyers and advisers, etc.) with a view to protecting the healthcare operators and the Company itself in the event of liability;
5. Social Security Institutions for purposes associated with the protection of the assisted person;
6. Judicial Authority and/or Public Security Authority, in the instances expressly envisaged by law;
7. External companies tasked with the performance of specific operations necessary to ensure the services rendered by AziendaOspedale-Università Padova, within the limits of what is strictly relevant to the aforementioned purposes, the suppliers of assets and services for the development, provision and operational management of the technological platforms used in the Hospital Company (for example: portal for consultation of online medical reports; supply of diagnostic instruments, etc.); these persons are appointed beforehand as Data Supervisors.



TRANSFER OF DATA TO THIRD COUNTRIES AND/OR AN INTERNATIONAL ORGANISATION

The personal data will not be transferred to Third Countries outside Europe. The data controller hereby notifies that, wherever necessary, any transfer of data to Third Countries outside Europe will comply with the laws and regulations in force. Only for purposes of scientific research in the medical, biomedical or epidemiological field, the personal data may be communicated in countries that do not belong to the European Union, subject to the limits and conditions laid down by Italian law and by European legislation.



SUBJECTS' RIGHTS

The relationships with all data subjects are attended to by AziendaOspedale-Università Padova, from which data subjects are entitled to request access to their personal data, its rectification if inaccurate, its erasure or the restriction of its processing where the basis for it exists, objecting to its processing on legitimate grounds, and revocation of consent granted for the processing purposes that require it, without prejudice to the lawfulness of any processing carried out until such revocation. Said rights may be exercised by sending an email to: rp.d.aopd@aopd.veneto.it

In addition to exercising the abovementioned rights, the data subject is entitled to lodge a complaint with the competent Supervisory Authority, namely, the Personal Data Protection Authority (www.garanteprivacy.it).